

*ANDERSON TOWNSHIP BOARD OF TOWNSHIP TRUSTEES
March 19, 2020*

The Board of Township Trustees of Anderson Township (“Board”) held its regular monthly meeting on March 19, 2020 at 5:30 p.m., in the Emergency Operations Center, at Anderson Center, with staff and others joining via teleconference.

Mrs. Earhart welcomed everyone to the March 19, 2020, meeting of the Anderson Township Board of Trustees. Protecting the health and safety of the residents had always been the Township’s mission. That mission had taken on even more relevance considering the COVID19 Pandemic and for that reason the decision was made to conduct the public meeting telephonically. The agenda for the meeting was available on the Township’s website. She pointed out that there would be no public forum due to the telephonic nature of the meeting, and only time sensitive business would be conducted by the Board. At each of the Board meetings attendees were encouraged to complete a sign-in sheet, which included name and address. If at some point during or after the meeting anyone would like to electronically sign-in they could simply send an email to Molly Mohrfield at mmohrfield@andersontownship.org.

She identified the elected officials that were participating in this meeting, in person using social distancing practices, including:

- Trustee Chair Josh Gerth
- Trustee Vice Chair Dee Stone
- Trustee Andrew Pappas
- Fiscal Officer Ken Dietz

Other personnel were joining in the meeting via phone including:

- Assistant Administrator for Human Resources Suzanne Parker
- Assistant Administrator for Operations Steve Sievers
- Law Director Margaret Comey
- Planning and Zoning Director Paul Drury
- Hamilton County Sheriff’s Lt. Dan McElroy
- Fire Chief Rick Martin
- Public Works Director Eric Luginbuhl
- Fiscal Office Manager Debbie Hucker and
- Administrative Assistant Molly Mohrfield who was recording this meeting and would be preparing minutes

She thanked everyone for joining in and appreciate their patience and understanding during these unprecedented times.

Mr. Gerth called the meeting to order and moved to retire to Executive Session to consider the purchase of property for public purposes as permitted by Ohio Revised Code Section 121.22(G)(2). Mrs. Stone seconded the motion. Mr. Dietz called the roll: Mr. Gerth, yes; Ms. Stone, yes; Mr. Pappas, yes.

Mr. Gerth called the meeting to order and asked everyone to join him in the Pledge of Allegiance.

Mr. Gerth moved to adopt the agenda. Mrs. Stone seconded the motion.

There was no further discussion.

Mr. Dietz called the roll: Mr. Gerth, yes; Ms. Stone, yes; Mr. Pappas, yes

Oath of Office – **Mr. Gerth** administered the oath of office to re-elected Township Fiscal Officer Ken Dietz.

TRUSTEE COMMENTS

Resolution Overturning Zoning Commission Decision in Case 7-2019 PUD –

Resolution 20-0319-01: Mrs. Stone moved to adopt a resolution overturning Zoning Commission decision in Case 7-2019 PUD as follows; Mr. Pappas seconded the motion:

RESOLUTION NO. 20-0319-01

RESOLUTION OVERTURNING ZONING COMMISSION DECISION IN CASE 7-2019 PUD

WHEREAS, in Case 7-2019 PUD, the Anderson Township Zoning Commission (the “Zoning Commission”) heard an application, filed by Nicholas J. Selhorst, ChoiceOne Engineering, on behalf of Homes By Coach, Robert Gerwin & Varley LLC, Patricia L Murray TR and Susan R Beckman TR, property owners, of 5531 & 5431 Clough Pike and 2691 & 2675 Elstun Road (Book 500, Page 440, Parcel 32 and 34), containing 32.625 acres, for a modification to the Anderson Township Zoning Map to “A PUD” and “C PUD” (Residence, Planned Unit Development), the hearing of which was held on June 24, 2019, September 23, 2019, and October 28, 2019; and

WHEREAS, as a result of the October 28, 2019 meeting, the Zoning Commission voted to approve the PUD application, and;

WHEREAS, the Zoning Commission’s decision to approve the PUD was appealed to the Board of Township Trustees pursuant to Anderson Township Zoning Resolution, §4.1.J.1, and:

WHEREAS, following briefing by the respective parties to the appeal, the parties argued the appeal to this Board on February 27, 2020, after which the Board deliberated on the case and then approved Resolution No. 20-0227-01, directing staff to prepare a Resolution overturning the Zoning Commission decision;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Township Trustees (the “Board”) of Anderson Township, County of Hamilton, Ohio, as follows:

SECTION 1. After considering the record established during the Zoning Commission's hearing of Case 7-2019, PUD, and the briefs and argument of the parties to this appeal, the Board hereby determines that the October 28, 2019 decision of the Zoning Commission is overturned.

SECTION 2. During the Zoning Commission hearing on September 23, 2019, the Zoning Commission requested further information from the applicant on three main issues of concern to the Zoning Commission. During the Zoning Commission hearing on October 28, 2019, the applicant addressed only one of the three issues. Because of this failing, the Board finds that the Zoning Commission's decision was not supported by adequate evidence from the applicant that the proposed PUD met the required standards found in Zoning Resolution Article 4.1, G, General Standards, for a PUD approval, and is, therefore, overturned.

SECTION 3. That the preambles hereto are and shall for all purposes be construed to be integral and operative parts of this resolution.

SECTION 4. This Board hereby finds and determines that all formal actions of this Board concerning and relating to the passage of this resolution were taken in open meetings of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal actions were taken in meetings open to the public, in compliance with all legal requirements, including (without implied limitation) Ohio Revised Code Section 121.22, except as otherwise permitted thereby.

There was no further discussion.

Mr. Dietz called the roll: Mr. Gerth, yes; Mrs. Stone, yes; Mr. Pappas, yes.

FISCAL OFFICER

Consideration of 2020 Permanent Summary Budget – **Mr. Dietz** explained that every year, in March, the Township was required to adopt the permanent summary budget for the fiscal year. He pointed out that this had been the most difficult budget he has had to deal with due to all the uncertainties surrounding COVID-19. The \$50,844,000 budget was more than \$4,000,000 over the previous budget due to the new TIF projects and related revenue. Approximately \$1,000,000 had been added to the 1994 TIF budget. The Fire & Rescue fund had been increased due to the uncertainty surrounding salaries. Those were the major reasons why the 2020 permanent summary budget was \$4,000,000 over what had been anticipated last July.

Resolution 20-0319-02: Ms. Stone moved to adopt the 2020 permanent summary budget as presented by Mr. Dietz and a follows; Mr. Gerth seconded the motion.

There was no further discussion.

Mr. Dietz called the roll: Mr. Gerth, yes; Mrs. Stone, yes; Mr. Pappas, yes.

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2020 PERMANENT SUMMARY BUDGET			
March 19, 2020			
UAN	TOWNSHIP	DESCRIPTION	2020 PERMANENT SUMMARY BUDGET
GENERAL			
01-A-01	01.1100.01	SALARIES - TRUSTEES	70,000
01-A-02	01.1100.02	SALARY - FISCAL OFFICER	33,000
01-A-03	01.1100.03	TRAVEL/OFFICIALS EXPENSES	5,000
01-A-04	01.1100.04	SUPPLIES - ADMIN.	15,000
01-A-05	01.1100.05	EQUIPMENT	10,000
01-A-06	01.1100.06	INSURANCE	314,500
01-A-10	01.1100.10	LEGAL	221,000
01-A-11	01.1100.11	MEMORIAL DAY EXPENSE	100
01-A-12	01.1100.12	EMPLOYERS RETIRE. CONTRIBUTION	100,000
01-A-13	01.1100.13	SOCIAL SECURITY	3,500
01-A-15	01.1100.15	WORKERS COMPENSATION + FRANK GATES	37,000
01-A-16	01.1100.16	GENERAL HEALTH DISTRICT	84,000
01-A-17	01.1100.17	AUDITOR/TREASURER FEES	22,000
01-A-18	01.1100.18	ADVERTISING DELINQUENT LANDS	1,000
01-A-19	01.1100.19	AUDIT CHARGES	40,000
01-A-21	01.1100.21	ELECTION EXPENSE	45,000
01-A-24	01.1100.24	DISASTER MANAGEMENT	70,000
01-A-26	01.1100.26	OTHER EXPENSES	1,001,500
01-A-27	01.1100.27	TRANSFERS	913,500
01-A-28	01.1100.28	CONTRACTUAL SERVICES	330,000
01-A-81	01.1100.81	SALARY & BENEFITS - ADMINISTRATOR	80,000
01-B-01	01.1200.01	SALARY/CONTRACT BLDG/GROUND MAINT	325,000
01-B-02	01.1200.02	IMPROVE SITES FOR BUILDINGS	60,000
01-B-03	01.1200.03	NEW BLDG & ADDITIONS	0
01-B-04	01.1200.04	UTILITIES	146,500
01-B-05	01.1200.05	MAINTENANCE SUPPLIES - BUILDINGS	14,000
01-B-06	01.1200.06	EQUIPMENT PURCHASE/REPLACE - BUILDINGS	3,500
01-B-07	01.1200.07	REPAIRS - BUILDINGS	5,000
01-B-08	01.1200.08	OTHER EXPENSES - BUILDINGS	20,000
01-D-01	01.1400.01	SALARIES - CEMETERIES - MAINT.	27,000
01-D-02	01.1400.02	IMPROVEMENT SITE - CEMETERY	35,000
01-E-01	01.1500.01	LIGHTING CONTRACT	115,000
01-F-02	01.1600.02	IMPROVEMENT SITE - RECREATION	6,000
01-F-03	01.1600.03	LAND PURCHASES - RECREATION	0
01-F-08	01.1600.08	OTHER EXPENSE - RECREATION	20,000
01-I-01	01.1900.01	ADVANCES - OUT	0
TOTAL GENERAL - 01			4,173,100
MOTOR VEHICLE LIC.			
02-B-01	02.1200.01	SALARIES (Road & Bridge)	45,000
02-B-04	02.1200.04	OTHER EXP - MEDICARE	800
TOTAL MOTOR VEHICLE LICENSE - 02			45,800
GASOLINE TAX			
03-B-01	03.1200.01	SALARIES (Road & Bridge)	350,000
03-B-04	03.1200.04	OTHER EXP. - MEDICARE	5,500
TOTAL GAS TAX - 03			355,500
PUBLIC WORKS			
04-A-02	04.1100.02	EMPLOYERS RETIRE. CONTRIB.	140,000
04-A-03	04.1100.03	WORKERS COMPENSATION + FRANK GATES	40,000
04-A-04	04.1100.04	TOOLS & EQUIPMENT	15,000
04-A-05	04.1100.05	SUPPLIES	147,500
04-A-06	04.1100.06	REPAIRS	70,000
04-A-08	04.1100.08	BUILDINGS & ADDITIONS	35,000
04-A-09	04.1100.09	UTILITIES	24,900
04-A-10	04.1100.10	INSURANCE	322,000
04-A-13	04.1100.13	OTHER EXPENSES	113,000
04-B-01	04.1200.01	SALARIES	500,000
04-B-02	04.1200.02	MATERIALS	222,000
04-B-03	04.1200.03	CONTRACTS	165,000
04-B-04	04.1200.04	OTHER EXPENSES	9,000
TOTAL PUBLIC WORKS - 04			1,803,400
LIGHTING DISTRICT			
07-A-01	07.1100.01	CONTRACTS	160,400
07-A-02	07.1100.02	OTHER EXP. - AUD/TREAS. FEES	6,980
07-A-03	07.1100.03	MISC. EXPENSES	0
07-A-04	07.1100.04	UNDERGROUND UTILITIES DISTRICTS CONSTRUCTION	0
07-A-25	07.1100.25	TRANSFER - OUT	0
TOTAL LIGHTING DISTRICT - 07			167,380
SHERIFF			

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09-A-01	09.1100.01	SALARIES	122,000
09-A-02	09.1100.02	EMPLOYER RETIR. CONTRIB.	20,000
09-A-03	09.1100.03	WORKERS COMPENSATION + FRANK GATES	7,000
09-A-07	09.1100.07	TOOLS & EQUIPMENT	15,000
09-A-08	09.1100.08	SUPPLIES	95,600
09-A-09	09.1100.09	REPAIRS	45,000
09-A-10	09.1100.10	CONTRACTS	4,486,000
09-A-12	09.1100.12	INSURANCE	47,400
09-A-14	09.1100.14	OTHER EXPENSES	138,800
TOTAL SHERIFF - 09			4,976,800
FIRE			
10-A-01	10.1100.01	SALARIES	6,690,000
10-A-02	10.1100.02	EMPLOYER RETIR. CONTRIB.	1,600,000
10-A-03	10.1100.03	WORKERS COMPENSATION + FRANK GATES	310,000
10-A-04	10.1100.04	ASSESSMENT & CONTRIBUTION	0
10-A-06	10.1100.06	NEW BLDGS/ADDITIONS	0
10-A-07	10.1100.07	UTILITIES	128,000
10-A-08	10.1100.08	TOOLS & EQUIPMENT	58,600
10-A-09	10.1100.09	SUPPLIES	381,800
10-A-10	10.1100.10	REPAIRS	183,500
10-A-11	10.1100.11	CONTRACTS	80,000
10-A-14	10.1100.14	INSURANCE	1,983,500
10-A-15	10.1100.15	OTHER EXPENSES	880,100
TOTAL FIRE - 10			12,295,500
PLANNING & ZONING			
13-A-01	13.1100.01	SALARIES - OFFICE & INSPECTORS	391,000
13-A-03	13.1100.03	SUPPLIES	10,000
13-A-04	13.1100.04	CONTRACTS	233,000
13-A-05	13.1100.05	OTHER EXPENSES	352,600
TOTAL PLANNING & ZONING - 13			986,600
TIF FUND - 1994 VARIOUS PURPOSE BONDS			
14-A-07	14.1100.07	EXPENSES	5,790,300
14-A-08	14.1100.08	S.D. DISTRIBUTION	11,020,000
TOTAL TIF FUND - 14 - 1994 VARIOUS PURPOSE BONDS			16,810,300
GENERAL NOTE RETIREMENT			
15-A-01	15.1100.01	PRINCIPAL	2,815,000
15-A-02	15.1100.02	INTEREST	141,000
TOTAL GENERAL NOTE RETIREMENT - 15			2,956,000
GREENSPACE SPECIAL REVENUE LEVY			
20-A-07A	20.1100.07	CONTRACTS	200,000
20-A-08A	20.1100.08	OTHER EXPENSES	100,000
TOTAL GREENSPACE SPECIAL REVENUE LEVY - 20			300,000
PERMISSIVE MOTOR VEHICLE LICENSE			
23-B-03	23.1200.03	CONTRACTS	500,000
TOTAL PERMISSIVE MOTOR VEHICLE LICENSE - 23			500,000
PERMANENT IMPROVEMENT			
26-A-08	26.1100.0101.01	CONTRACTS	696,051
TOTAL PERMANENT IMPROVEMENT FUND - 26			696,051
TIF FUND - 2010 BOND			
30-A-08	30.1100.08	S.D. DISTRIBUTION	0
TOTAL TIF FUND - 2010 BOND - 30			0
TIF FUND - NOTHERN ANDERSON AREA			
31-A-08	31.1100.08	S.D. DISTRIBUTION	0
TOTAL TIF FUND - NOTHERN ANDERSON AREA - 31			0
TIF FUND - OHIO RIVERFRONT AREA I (CPS)			
32-A-07	32.1100.07	EXPENSES	450,000
32-A-08	32.1100.08	S.D. DISTRIBUTION	2,000,000
TOTAL TIF FUND - OHIO RIVERFRONT AREA I (CPS) - 32			2,450,000
TIF FUND - OHIO RIVERFRONT AREA II (FHSD)			
33-A-08	33.1100.08	S.D. DISTRIBUTION	112,000
TOTAL TIF FUND - OHIO RIVERFRONT AREA II (FHSD) - 33			112,000
TIF FUND - STONECREST/ANTHOLOGY (REC PLEX) - 34			
34-A-07	34.1100.07	EXPENSES	2,202,813
34-A-08	34.1100.08	S.D. DISTRIBUTION	53,500
TOTAL TIF FUND - STONECREST/ANTHOLOGY (REC PLEX) - 34			2,256,313
TOTAL ALL FUNDS			50,884,744

PLANNING & ZONING

Request to Reschedule Public Hearing for Case 1-2020 Anderson – Various Text Amendments to the Zoning Resolution –

Resolution 20-0319-03: Mr. Pappas made a motion to reschedule a public hearing for Thursday, April 16, 2020, at 5:30 PM at Anderson Center, 7850 Five Mile Road, Anderson Township, Ohio for the purpose of hearing Case #1-2020 Anderson; and repealing Resolution No. 20-0116-04 and No. 20-0227-04 passed by this Board on January 16, 2020, and February 20, 2020, respectively.

There was no further discussion.

Mr. Dietz called the roll: Mr. Gerth, yes; Mrs. Stone, yes; Mr. Pappas, yes.

Set Public Hearing for Case 2-2020, Mt. Carmel Road Zone Change –

Resolution 20-0319-04: Mrs. Stone made a motion to set a public hearing for Thursday, April 16, 2020, at 5:30 PM at Anderson Center, 7850 Five Mile Road, Anderson Township, Ohio for the purpose of hearing Case #2-2020 Anderson.

There was no further discussion.

Mr. Dietz called the roll: Mr. Gerth, yes; Mrs. Stone, yes; Mr. Pappas, yes.

SHERIFF'S OFFICE

Resolution Authorizing Purchase of Sheriff's Vehicles –

Resolution 20-0319-05: Mr. Pappas moved to adopt a resolution authorizing the purchase of three motor vehicles pursuant to Section 505.101 of the Revised Code and the disposition of five surplus motor vehicles pursuant to Section 505.101(A)(3) of the Revised Code as a trade-in against said purchase as follows; Mrs. Stone seconded the motion:

RESOLUTION NO. 20 – 0319- 05

RESOLUTION AUTHORIZING THE PURCHASE OF THREE MOTOR VEHICLES PURSUANT TO SECTION 505.101 OF THE REVISED CODE AND THE DISPOSITION OF FIVE SURPLUS MOTOR VEHICLES PURSUANT TO SECTION 505.10(A)(3) OF THE REVISED CODE AS A TRADE-IN AGAINST SAID PURCHASE.

WHEREAS, Section 505.10 of the Revised Code (the "Disposition Statute") provides that a board of township trustees may provide for the disposition of certain personal property, including motor vehicles, road machinery, equipment and tools, if the Board finds, by resolution, that such personal property is not needed for public use, is obsolete, or is unfit for the use for which it was acquired, all in accordance with the Disposition Statute; and

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WHEREAS, division (A)(3) of the Disposition Statute provides that if a board of township trustees finds, by resolution, that the township has motor vehicles, road machinery, equipment or tools that are not needed or are unfit for public use, and the board wishes to sell the motor vehicles, road machinery, equipment or tools to the person or firm from which it proposes to purchase other motor vehicles, road machinery, equipment or tools, the board may offer to sell the motor vehicles, road machinery, equipment or tools to that person or firm, and to have the selling price credited to the person or firm against the purchase price of other motor vehicles, road machinery, equipment or tools; and

WHEREAS, the Township owns those certain five motor vehicles more fully described on Exhibit A hereto, which by this reference is incorporated herein and made a part hereof (the "Trade-In Equipment"), which Trade-In Equipment is hereby deemed by this Board to be not needed for Township use; and

WHEREAS, Section 505.101 of the Revised Code (the "Acquisition Statute") provides, in relevant part, that a board of township trustees may, by resolution, enter into a contract, without advertising or bidding, for the purchase or sale of motor vehicles, materials, equipment, or supplies from or to any department, agency, or political subdivision of the State; and

WHEREAS, this Board hereby determines that it is in the public interest to acquire by purchase certain equipped motor vehicles for use in the delivery of police protection services in the Township, to-wit, three (3) fully equipped AWD Ford Explorers (the "2020 Equipment"), which 2020 Equipment is available for purchase pursuant to a bid process undertaken by the Hamilton County Sheriff's department pursuant to the Acquisition Statute; and

WHEREAS, this Board desires to dispose of the Trade-In Equipment "AS IS" and valued at \$15,000.00 in the aggregate, as more fully described on Exhibit A hereto, trading-in and applying the aggregate value of the Trade-In Equipment against the purchase of the 2020 Equipment, as permitted under the Acquisition Statute;

NOW, THEREFORE, BE IT RESOLVED by the Board of Township Trustees (the "Board") of Anderson Township, County of Hamilton, State of Ohio (the "Township"), as follows:

SECTION 1. That this Board hereby finds that the Trade-In Equipment is not needed for public use and is unfit for the purpose for which it was acquired, and determines that it is in the best interest of the Township to dispose of the Trade-In Equipment pursuant to the Disposition Statute, and particularly division (A)(3) of thereof, "AS IS" and at an aggregate selling price of not less than \$15,000.00 (the "Minimum Selling Price").

SECTION 2. That this Board hereby authorizes the purchase of the 2020 Equipment pursuant to State Bid under the Acquisition Statute from Lebanon Ford, Inc., Lebanon, Ohio (the "Vendor") at a purchase price not to exceed \$100,000.00 without taking into account the Minimum Selling Price of the Trade-In Equipment (the "Maximum Purchase Price").

SECTION 3. That this Board hereby authorizes the Township Administrator, pursuant to the Disposition Statute and this Resolution, to provide for the disposition of the Trade-In Equipment to the Vendor at not less than the Minimum Selling Price and to credit the actual selling price of the Trade-In Equipment paid by the Vendor against the purchase price of the 2020 Equipment to be paid by the Township; to provide for the acquisition of the 2020 Equipment, pursuant to the Acquisition Statute and this Resolution; and to execute the necessary and appropriate purchase agreement(s) and/or documentation, after review by the Law Director, to effectuate the disposition of the Trade-In Equipment and the purchase of the 2020 Equipment, all in accordance with this Resolution. Funds to effect the purchase of the 2020 Equipment at not more than the Maximum Purchase Price are hereby appropriated for the purpose.

SECTION 4. That the Fiscal Officer is authorized to sign all documents necessary to effect the disposition of the Trade-In Equipment at not less than the Minimum Selling Price.

SECTION 5. That the preambles hereto are and shall for all purposes be construed to be integral and operative parts of this Resolution.

SECTION 6. That this Board hereby finds and determines that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in open meetings of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal actions were taken in meetings open to the public, in compliance with all legal requirements, including (without implied limitation) Section 121.22 of the Revised Code, except as otherwise permitted thereby.

There was no further discussion.

Mr. Dietz called the roll: Mr. Gerth, yes; Mrs. Stone, yes; Mr. Pappas, yes.

TOWNSHIP ADMINISTRATOR

Coronavirus (COVID-19) Update – **Mrs. Earhart** stated that these were unprecedented times. The Township had the benefit of the leadership from the Board of Trustees; Governor DeWine; the Director of the Ohio Department of Health Dr. Acton; Hamilton County’s Administration, Public Health, and Emergency Management and the Homeland Security Agency; and the employees at Mercy Health Hospital. They had all been instrumental in working to protect the safety and health of the community. Residents and businesses were dealing, not only with health and safety concerns but financial concerns, as well. Adherence to the Governor’s orders and the advice of medical professionals was going to help everyone get through this difficult time and reduce the spread of the Coronavirus by staying home when ill, washing hands frequently, and practicing physical distancing. There were over 119 cases confirmed in the State of Ohio, with two cases in Hamilton County. She also thanked the churches and members of the community

who had offered their support, particularly for seniors and children that were in need. For those that were interested in helping it was suggested that a financial donation be made to agencies such as the Council on Aging, Nine United, Interparish Ministries or other agencies that were helping to feed children and seniors. Dr. Acton was encouraging people to donate blood when they could.

The Board of Trustees met in emergency session on March 13th and declared the existence of an emergency in the Township and appropriated funding for activities that related to responses. In order to reduce the spread of COVID-19 several operational changes had been made. Those operational changes were available on the website. This public meeting was out of ordinary by conducting it via teleconference. Staff was also using virtual conferences for the non-statutory citizen advisory committees.

Anderson Center was not closed. Members of the public who needed to drop off plans for the Planning and Zoning Department were being asked to place them in a tray at the front counter, as every attempt was being made to reduce face to face contact with the public and staff. The event staff was contacting renters to ask if they wish to reschedule or cancel their event. The Planning and Zoning Department was still fully active, but there may be some delays in the normal inspection period of 24 hours. The Public Works employees were out in the field but were limited to one person per vehicle. The Senior Center closed at 2 pm on Friday March 13th and would remain closed through at least April 24th. Part time staff was calling Senior Center members to see what their needs were and were working with Cincinnati Area Senior Services to deliver meals to those that are in need.

Based on the advice of medical professionals and the Governor, temperatures of all the employees were being taken daily. Firefighters routinely take their temperatures three times a day. The administration staff was working to finalize recommendations to keep services going, but have staff work from home to limit exposure. The Board of Trustees and Fiscal Officer were always available by phone or email, as were staff. Kroger announced that there was plenty of food in the supply chain, and they were keeping their facilities sanitized. Staff had been working closely with the Anderson Area Chamber Commerce to get information out to small businesses that may need assistance.

Chief Martin stated that there had been no change in emergency services. The Fire and Rescue Department was currently running as normal. They were continuing to monitor the Hamilton County Health Department's daily updates, along with the Center for Disease Control & Prevention, the Ohio Department of Health, and the World Health Organization, and utilizing all the information to come with response plans and any contingencies. All the experts agree that no one knows where this pandemic was heading and every day there were changes that come out. Staff had to remain fluid as far as practices were concerned. He pointed out that COVID-19 was a respiratory virus; therefore, an order had been placed for a six-month supply of respiratory pharmacologic. Battalion Chief Kasperczyk, has been placed on a 40-hour work week so that he could work with the six nursing facilities and the New England Club located in the Township.

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Should any of the fire and rescue personnel be exposed to COVID-19 alternatives were being made to make sure that the department and vehicles were sufficiently staffed to ensure that service capabilities did not drop.

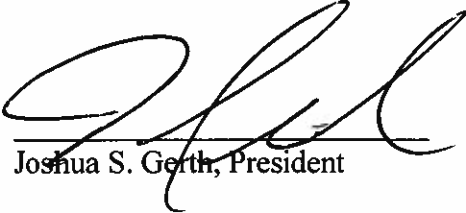
Lt. McElroy stated that due to the COVID-19 crisis, the Sheriff's Department had activated Phase One, a non-emergency, crime reporting procedure, to help prevent or limit contact with the public. The sheriff's deputies would not respond for nonviolent property crimes or crimes not in progress. They would respond to other crimes in progress, including crimes of violence, and crimes requiring collection of evidence or structure fires. He stated there would also be a limited auto crash response procedure. Deputies would only respond to an auto crash if persons were injured, vehicles blocking traffic, or unusual circumstances such as a DUI or a utility pole struck. Drivers involved in minor accidents should exchange information or respond to a sheriff's facility to file a report. Drivers would have 72 hours to report these incidents. Also, deputies, in general, would not be responding to fire department calls unless it would involve incidents such as severe bleeding, heartaches, choking, anything that requires emergency assistance, as well as requests from the fire department. Ride alongs had been eliminated as well. Reports could be taken at the station due to the glass partition at the clerk's desk.

There was no further discussion.

Mr. Dietz called the roll: Mr. Gerth, yes; Mrs. Stone, yes; Mr. Pappas, yes.

As there was no further business, the meeting adjourned.

These minutes were approved at the meeting of May 21, 2020.



Joshua S. Gerth, President


Kenneth G. Dietz, Fiscal Officer

CERTIFICATION

The undersigned, duly elected and acting Fiscal Officer of Anderson Township, Hamilton County, Ohio, hereby certifies that the foregoing is a true excerpt from the minutes of a regular meeting, including the roll call votes thereat, of the Board of Township Trustees of said Township held on the 19th day of March 2020, and that said minutes have been duly entered upon the Journal of said Township.

This 21st day of May, 2020.



Kenneth G. Dietz
Fiscal Officer

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April 2, 2020

The Board of Township Trustees of Anderson Township (“Board”) held its regular Interim Workshop Meeting on April 2, 2020, in the Emergency Operations Center at Anderson Center, with staff and others joining via teleconference.

Mrs. Earhart welcomed everyone to the April 2, 2020 meeting of the Anderson Township Board of Trustees. She stated that due to the declared state of emergency in the nation, in Ohio and in the Township and the Order of the Director of the Ohio Department of Health issued March 12, 2020, in response to the COVID-19 emergency, the meeting was being convened telephonically. The agenda for the meeting was available on the Townships website. At each of the Board meetings attendees were encouraged to complete a sign-in sheet which included name and address. If at some point during or after the meeting anyone would like to electronically sign-in she asked that they send an email to Molly Mohrfield at mmohrfield@andersontownship.org. She identified the elected officials that were present which included Trustee Chair Josh Gerth, Trustee Vice Chair Dee Stone, Trustee Andrew Pappas and Fiscal Officer Ken Dietz. Other personnel were joining in the meeting via telephone including Assistant Administrator for Human Resources Suzanne Parker, Assistant Administrator for Operations Steve Sievers, Law Director Margaret Comey, Planning and Zoning Director Paul Drury, Hamilton County Sheriff’s Dan McElroy, Fire Chief Rick Martin, Public Works Director Eric Luginbuhl and Administrative Assistant Molly Mohrfield who was recording the meeting and preparing minutes. She thanked everyone for joining in and appreciated their patience and understanding during these unprecedented times.

Mr. Gerth called the meeting to order.

Mr. Gerth moved to adopt the agenda. **Mrs. Stone** seconded the motion.

There was no further discussion.

Mr. Dietz called the roll: Mr. Gerth, yes; Mrs. Stone, yes; Mr. Pappas, yes.

TRUSTEE COMMENTS

Resolution 20-0402-01: Ms. Stone moved to approve the minutes of January 16, 2020, with minor corrections. Mr. Pappas seconded the motion.

There was no further discussion.

Mr. Dietz called the roll: Mr. Gerth, yes; Mrs. Stone, yes; Mr. Pappas, yes.

DISCUSSION

COVID-19 Update – **Mrs. Earhart** stated that staff was staying informed by participating in virtually meetings with County, State and local officials regarding the impact COVID-19 and how it could impact residents and business owners. She explained that there had been

operational changes at Anderson Center with many employees working from home, but services to the residents had not stopped.

Chief Martin stated that there had been no changes in emergency operations to date. The Emergency Operations Center (EOC) was activated and the Township was at a level 3 monitoring responses. The State was at a level 1 active usage. The Township did have an Incident Action Plan (IAP) that worked hand in hand with the operations of the EOC. The IAP lists who would be appointed to roles in the EOC. Every day, an IAP was produced due to the fluidity of the situation and changes were made daily. The IAP consisted of internal policies that were developed relative to COVID-19. The plan also contained flow charts, as well as an extensive list of cleaning agents, and how long those agents needed to be on a surface before the COVID-19 was eradicated.

The Fire and Rescue Department was vigilantly monitoring the personal protective equipment (PPE) burn rate and, to date, there was an ample supply. The N95 mask was the mask of choice due to higher filtration rate. Battelle, an Ohio company, received an emergency go-ahead from the FDA to deploy its decontamination system for personal protective equipment (PPE), allowing healthcare workers to clean and reuse scarce N95 respirator masks. The system could process up to 80,000 masks per machine, per day, and has been working to help stretch supplies. Chief Martin stated that he had a conference call with the fire chiefs of the eastern division of Hamilton County to discuss consistencies and to ensure nothing was overlooked. New disinfecting policies had been instituted, and medic units were disinfected after every response to ensure that patients and personnel were protected.

The State of Emergency declaration issued by the President, Governor, and Township did open up the potential for reimbursement for expenses related to the COVID-19 response. A list of possible reimbursements had been compiled. Reimbursements could be approximately 75% from the federal government and 25% from the State. The Incident Command System (ICS) forms, used for reimbursements, had been utilized from day one.

Chief Martin pointed out that there were a tremendous number of unknowns that fire and rescue personnel face daily. It was imperative to make sure personnel were ready to respond and were in the best health, physically and mentally, they could be in. Therefore, they were encouraged to seek help, if necessary, and multiple avenues for that assistance had been communicated to them. There were multi contingences in place for equipment, personnel, and positions in the EOC. **Mrs. Earhart** added that Mr. Luginbuhl had reached out to the public work directors from surrounding communities and contingency plans were in place for ensuring that Township roads were safe if personnel were to become ill. Similarly, administration had resources through the Center for Local Government should additional help be needed. The management team had physically split up so that no one was working in the same place at the same time, should someone become ill.

Lt. McElroy stated that the Sheriff's Department was functioning under phase 1, non-emergency, crime reporting procedure, to help prevent or limit contact with the public. The

April 2, 2020

sheriff's deputies would not respond for nonviolent property crimes or crimes not in progress. If it was an emergency there was no change in procedures. For squad runs, the Sheriff's Department would respond if the fire department requested assistance. Instructions that the cruisers are to be cleaned, and how they were to be cleaned, had been disseminated. Temperatures were taken daily. Supplies for cleaning and disinfecting the station continued to be received. Things change day to day regarding what is opened and what is not per the Governor's order. The Sheriff's Department checks to see what was enforceable and what was not, and were responsive to the Township needs.

Mrs. Earhart stated that there had been several complaints/concerns expressed about social distancing at the Beech Acres skate park along with other park facilities. The Anderson Park District was monitoring the situation, as well as the Sheriff's Department.

Mrs. Earhart pointed out that the Board adopted a resolution declaring existence of an emergency and making an appropriation for the payment of expenses related to activities for equipment and emergency management for up to \$50,000. **Mrs. Hucker** explained that the purchase order for the \$50,000 was done after the permanent budget was completed. Therefore, some of the expenses incurred were covered in the individual department's purchase order. She was going to coordinate with each department head to see what their expenditures were and get them properly coded to the correct fund. There were \$13,000 in refunds for events which was ongoing. There were expenses of \$18,300 in UV patient devices, \$10,000 in laptops for employees to use at home and approximately \$1,000 to \$2,000 for cleaning supplies and miscellaneous items. In total \$43,300 had been spent and she believed that the \$50,000 purchase order would need to be increased. **Mrs. Earhart** agreed that the emergency funding would need to be increased. Staff was trying to keep expenditures down, but it was important to track all expenditures individually for reimbursement purposes. Staff was also very sensitive to the fact that there were a lot of people not bringing home a paycheck right now, businesses were hurting, and a lot of people were in financial stress. Therefore, staff was looking to the future to see how that was going to impact the Township's revenue and budget moving forward. There had been \$13,000 in refunds made for rentals that were cancelled. It was the Township's commitment to refund all deposits to renters. She believed, to date, there was approximately \$17,000 in lost rental revenue and she felt that number would increase as well. Also, decisions made at the State level to delay renewing license plates, fees and permits would cause a lag in revenue to the Township. She also believed that there would be a reduction in the local government fund and the pari-mutuel tax from Belterra.

Mr. Gerth stated that the update was very comprehensive and thanked the entire team for everything they had done during this crisis. **Mrs. Stone** thanked everyone as well, stating she realized how difficult this was for everyone involved. **Mr. Pappas** stated how pleased and proud he was of the staff. The fact that renters are receiving 100% refund of their deposits for events was extremely rare.

Acceptance of Coldstream Club Drive –

Resolution 20-0402-02: Mrs. Stone moved to support the Hamilton County Engineer's acceptance of Coldstream Club Drive, which lies in the Parke Place at Coldstream Subdivision, as a Township roadway. Mr. Pappas seconded the motion.

There was no further discussion.

Mr. Dietz called the roll: Mr. Gerth, yes; Mrs. Stone, yes; Mr. Pappas, yes.

Resolution Initiating Various Text Amendments to the Anderson Township Zoning Resolution –

Resolution 20-0402-03: Mr. Pappas moved to adopt a resolution initiating various text amendments to the Anderson Township Zoning Resolution as follows; Mrs. Stone seconded the motion:

RESOLUTION NO. 20-0402-03
INITIATING VARIOUS TEXT AMENDMENTS TO THE
ANDERSON TOWNSHIP ZONING RESOLUTION
(Daycares in "O" Office Zoning, Modification to PUD)

WHEREAS, this Board of Township Trustees ("Board"), through powers granted by Chapter 519 of the Revised Code, may initiate amendments to the Anderson Township Zoning Resolution when it can be demonstrated that such is in the best interests of the community and that such changes promote the public health and safety of the community; and
WHEREAS, this Board has discussed certain proposed changes, finds them to be in best interests of the community, and finds that they will promote the public health and safety of the community;

NOW, THEREFORE, BE IT RESOLVED by the Board of Township Trustees of Anderson Township, Hamilton County, Ohio ("Board"), as follows:

SECTION 1. That this Board initiates the adoption of the amendments to the Anderson Township Zoning Resolution contained in Exhibits A, and B, hereto, which are hereby incorporated in and made parts of this Resolution.

SECTION 2. That a certified copy of this Resolution as it may be amended shall become part of the Anderson Township Zoning Resolution upon recommendations, review, hearings, amendments and final decision of this Board as prescribed by the Anderson Township Zoning Resolution and the Revised Code.

SECTION 3. That the preambles hereto are and shall for all purposes be construed to be integral and operative parts of this Resolution.

SECTION 4. That this Board hereby finds and determines that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in an open meeting of

this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal actions were taken in meetings open to the public, in compliance with all legal requirements, including (without implied limitation) Revised Code Section 121.22, except as otherwise permitted thereby.

There was no further discussion.

Mr. Dietz called the roll: Mr. Gerth, yes; Mrs. Stone, yes; Mr. Pappas, yes.

Resolution Declaring April 24, 2020, as Arbor Day in Anderson Township –

Resolution 20-0402-04: Mrs. Stone moved to adopt a resolution declaring April 24, 2020, as Arbor Day in Anderson Township as follows; Mr. Pappas seconded the motion:

RESOLUTION NO. 20-0402-04

Declaring April 24, 2020, as Arbor Day in Anderson Township

WHEREAS, in 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees; and

WHEREAS, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska; and

WHEREAS, Arbor Day is now observed throughout the nation and the world; and

WHEREAS, the Board of Township Trustees of Anderson Township, Hamilton County, Ohio (“Board”), believes it is important to maintain and enhance natural areas, specifically tree cover along and visible from roadways, so as to maintain a high quality of life in the community; and

WHEREAS, Anderson Township desires to protect the natural resources along the roadways in the community, as well as be a leader in this statewide effort and model of natural resource protection for other communities; and

WHEREAS, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce oxygen and provide habitat for wildlife;

Now, therefore, BE IT RESOLVED that this Board does hereby declare Friday, April 24, 2020, as ARBOR DAY in Anderson Township and urges all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands.

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SECTION 1. The preambles hereto are and shall for all purposes be construed to be integral and operative parts of this Resolution.

SECTION 2. It is found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal actions were taken in meetings open to the public in compliance with all legal requirements including, without implied limitation, Section 121.22 of the Revised Code, except as otherwise permitted thereby.

There was no further discussion.

Mr. Dietz called the roll: Mr. Gerth, yes; Mrs. Stone, yes; Mr. Pappas, yes.

Resolution Supporting the 2020 United States Census and Encouraging Participation by Anderson Township Residents –

Resolution 20-0402-05: Mr. Pappas moved to adopt a resolution supporting the 2020 United States Census and encouraging participation by Anderson Township residents as follows; Mrs. Stone seconded the motion:

RESOLUTION NO. 20-0402-05
SUPPORTING THE 2020 UNITED STATES CENSUS AND ENCOURAGING PARTICIPATION BY ANDERSON TOWNSHIP RESIDENTS

WHEREAS, the Board of Township Trustees of Anderson Township (“Township”), Hamilton County, Ohio (“Board”), believes it is important to encourage participation in the 2020 United States Decennial Census (“Census”); and

WHEREAS, the next Census will be taken in the year 2020 and political representation to the United States House of Representatives, state legislatures and local governments is determined by the Census; and

WHEREAS, the information gained from the Census informs spending on infrastructure and services including hospitals, schools, roadways, bridges, senior centers, emergency services, and more; and

WHEREAS, the information gained from the Census informs many private decisions including providing information on research markets, location of skilled worker pools and demographic information that supports private investment and non-profit community development groups; and

ANDERSON TOWNSHIP BOARD OF TOWNSHIP TRUSTEES
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WHEREAS, the information gained from the Census informs many decisions on all levels of government including many planning and development decisions, local infrastructure based on population, funding for many services, and more; and

WHEREAS, the Census consists of only nine questions, the shortest of any recent Census questionnaire; and

WHEREAS, the Census, for the first time in 2020, can be filled out online, by phone, or mail; and

WHEREAS, the information gained from the Census will allow Anderson Township to make better informed decisions that will better serve citizens, attract development and draw visitors to the Township; and

WHEREAS, by completing the Census residents will eliminate the need for Census Enumerators to visit their home, a more costly and potentially disruptive method; now, therefore,

NOW, THEREFORE, BE IT RESOLVED that the Board hereby encourage all residents to fully participate in the 2020 Census in the timeliest manner possible.

Section 1. That the preamble hereto is and shall for all purposes be construed to be an integral and operative part of this Resolution.

Section 2. That this Board hereby finds and determines that all formal actions of the Board concerning and relating to the passage of the Resolution were taken in open meetings of this Board, and that all deliberations of the Board and of any of its committees that resulted in such formal actions were taken in meetings open to the public, in compliance with all legal requirements, including (without implied limitation) Ohio Revised Code Section 121.22, except as otherwise permitted hereby.

There was no further discussion.

Mr. Dietz called the roll: Mr. Gerth, yes; Mrs. Stone, yes; Mr. Pappas, yes.

Appointment of Anderson Park Commissioner –

Resolution 20-0402-06: Mrs. Stone made a motion to appoint Julie Bissinger to the Anderson Township Board of Park Commissioners effective May 1, 2020, with the term expiring the second Monday of May 2023. Mr. Pappas seconded the motion.

There was no further discussion.

Mr. Dietz called the roll: Mr. Gerth, yes; Mrs. Stone, yes; Mr. Pappas, yes.

Resolution Approving a First Amendment to the Anderson Center Station Redevelopment Agreement and Ratifying the Action Taken by the Township Administrator in Executing Said First Amendment –

Resolution 20-0402-07: Mr. Pappas moved to adopt a resolution approving a first amendment to the Anderson Center Station Redevelopment Agreement and ratifying the action taken by the Township Administrator in executing said First Amendment as follows; Mrs. Stone seconded the motion:

RESOLUTION No. 20-0402-07

A RESOLUTION APPROVING A FIRST AMENDMENT TO THE ANDERSON CENTER STATION REDEVELOPMENT AGREEMENT AND RATIFYING THE ACTION TAKEN BY THE TOWNSHIP ADMINISTRATOR IN EXECUTING SAID FIRST AMENDMENT.

WHEREAS, by Resolution No. 19-1219-07 this Board approved and authorized the execution on behalf of the Board of that certain Anderson Center Station Redevelopment Agreement (the “Original Agreement”) by and between the Township, acting by and through this Board, and HP Acquisitions, LLC (the “Developer”); and

WHEREAS, in light of the declarations of emergency due to the COVID-19 pandemic by the President of the United States, by the Governor of Ohio, and by this Board (the “Declarations”), which Declarations are deemed hereby to constitute good cause shown by Developer, the Developer has requested an extension of the term of DDP-Phase I (as defined in the Original Agreement) from expiration 90 days from the Effective Date of the Original Agreement to June 18, 2020; and

WHEREAS, the Original Agreement provides that the Developer and the Board may extend the term of DDP-Phase I in a writing signed by both Parties for good cause shown by Developer, as determined in the sole discretion of the Board;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TOWNSHIP TRUSTEES (the “Board”) OF ANDERSON TOWNSHIP, HAMILTON COUNTY, STATE OF OHIO (the “Township”), as follows:

SECTION 1. This Board hereby determines that the Declarations represent good cause shown by the Developer for an extension of the term of the DDP-Phase I to June 18, 2020; that the form of First Amendment to Anderson Center Redevelopment Agreement dated as of March 20, 2020 (the “First Amendment”) memorializing said extension is hereby approved; that the action of the Township Administrator in signing the First Amendment is hereby ratified; and that the Original Agreement as amended by the First Amendment shall constitute the Anderson Center Station Redevelopment Agreement as of the Effective Date of the First Amendment.

ANDERSON TOWNSHIP BOARD OF TOWNSHIP TRUSTEES
April 2, 2020

SECTION 2. The preambles hereto are and shall for all purposes be construed to be integral and operative parts of this Resolution.

SECTION 3. This Board hereby finds and determines that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in open meetings of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal actions were taken in meetings open to the public, in compliance with all legal requirements, including (without implied limitation) Section 121.22 of the Revised Code, except as otherwise permitted thereby.

There was no further discussion.

Mr. Dietz called the roll: Mr. Gerth, yes; Mrs. Stone, yes; Mr. Pappas, yes.

Annual Memorial Day Contribution to American Legion Post 318 –

Resolution 20-0402-08: Mrs. Stone moved to authorize a Memorial Day Contribution of \$100 to American Legion Anderson Post 318 for the purpose of properly observing Memorial Day with the Township as permitted by Ohio Revised Code Section 307.66. Mr. Pappas seconded the motion.

There was no further discussion.

Mr. Dietz called the roll: Mr. Gerth, yes; Mrs. Stone, yes; Mr. Pappas, yes.

Mr. Gerth moved to retire to Executive Session to consider the purchase of property as permitted by Ohio Revised Code 121.22(G)(1), to confer with the Law Director concerning disputes that are the subject of pending or imminent court action as permitted by Ohio Revised Code Section 121.22(G)(3), and to consider confidential information of an applicant for economic development assistance involving public infrastructure improvements as permitted by Ohio Revised Code Section 121.22(G)(8), the executive session being deemed necessary to protect the interests of the applicant and the possible investment or expenditure of public funds in connection with the economic development project. Mr. Pappas seconded the motion.

There was no further discussion.

Mr. Dietz called the roll: Mr. Gerth, yes; Mrs. Stone, yes; Mr. Pappas, yes.

Mr. Gerth moved to return from Executive Session. Mr. Pappas seconded the motion.

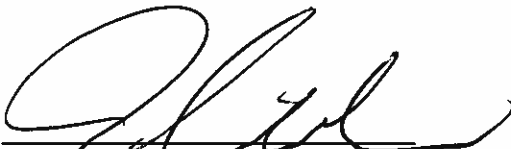
There was no further discussion.

Mr. Dietz called the roll: Mr. Gerth, yes; Ms. Stone, yes; Mr. Pappas, yes.

ANDERSON TOWNSHIP BOARD OF TOWNSHIP TRUSTEES
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As there was no further business, the meeting adjourned.

These minutes were approved at the meeting of May 21, 2020.



Joshua S. Gerth, President



Kenneth G. Dietz, Fiscal Officer

CERTIFICATION

The undersigned, duly elected and acting Fiscal Officer of Anderson Township, Hamilton County, Ohio, hereby certifies that the foregoing is a true excerpt from the minutes of a regular meeting, including the roll call votes thereat, of the Board of Township Trustees of said Township held on the 2nd day of April 2020, and that said minutes have been duly entered upon the Journal of said Township.

This 21st day of May, 2020.



Kenneth G. Dietz
Fiscal Officer

ANDERSON TOWNSHIP BOARD OF TOWNSHIP TRUSTEES

April 16, 2020

The Board of Township Trustees of Anderson Township (“Board”) held its regular monthly meeting on April 16, 2020 at 5:30 p.m., in the Emergency Operation Center.

Mrs. Earhart welcomed everyone to the April 16, 2020, meeting of the Anderson Township Board of Trustees. She announced that due to the declared state of emergency in the nation, in Ohio and in the Township and the Order of the Director of the Ohio Department of Health issued March 12, 2020, in response to the COVID-19 emergency, this meeting was being convened telephonically. The agenda for the meeting was available on the Townships website at www.andersontownship.org. The Board would accept comments via phone during the Public Hearing for Case 1-2020 and Public Forum, which appeared later in the agenda. She asked that all participants “mute” their phones and only “unmute” if speaking and speak directly into the phone as opposed to using the speaker feature.

At each of our Board meetings, attendees were encouraged to complete a sign-in sheet including their name and address. If at some point during or after the meeting if you would like to electronically “sign-in” simply send an email to Mmohrfield@andersontownship.org

She identified the elected officials that were participating in this meeting including:

- Trustee Chair Josh Gerth
- Trustee Vice Chair Dee Stone
- Trustee Andrew Pappas
- Fiscal Officer Ken Dietz

Other personnel were joining in the meeting via phone including:

- Assistant Administrator for Human Resources Suzanne Parker
- Assistant Administrator for Operations Steve Sievers
- Law Director Margaret Comey
- Planning and Zoning Director Paul Drury
- Hamilton County Sheriff’s Lt. Dan McElroy
- Fire Chief Rick Martin
- Public Works Director Eric Luginbuhl
- Fiscal Office Manager Debbie Hucker
- Planner 1 PJ Ginty and
- Administrative Assistant Molly Mohrfield who was recording this meeting and would be preparing minutes

She stated that each of them would do their best to remember to state their name before beginning to speak so that those joining in via phone could follow along. She thanked everyone for joining in and appreciated their patience and understanding during these unprecedented times.

She turned the proceedings over to Trustee Chair Josh Gerth.

Mr. Gerth called the meeting to order and moved to retire to Executive Session to consider the purchase of property for public purposes as permitted by Ohio Revised Code Section 121.22(G)(2). Mrs. Stone seconded the motion. Mr. Dietz called the roll: Mr. Gerth, yes; Ms. Stone, yes; Mr. Pappas, yes.

Mr. Gerth moved to return from Executive Session. Ms. Stone seconded the motion. Mr. Dietz called the roll: Mr. Gerth, yes; Ms. Stone, yes; Mr. Pappas, yes.

Mr. Gerth called the meeting to order and asked everyone to join him in the Pledge of Allegiance.

Mr. Gerth moved to adopt the agenda. Ms. Stone seconded the motion.

There was no further discussion.

Mr. Dietz called the roll: Mr. Gerth, yes; Ms. Stone, yes; Mr. Pappas, yes.

Mr. Gerth stated that he appreciated all the residents who were doing their part during this pandemic, by staying at home, supporting local restaurants, volunteering time, or donating money. He especially wanted to thank the health care community, the frontline people, doctors, nurses, paramedics, nursing home employees, and anyone in the human contact medical care industry for going above and beyond. Mrs. Stone thanked the Kroger frontline workers as well.

PUBLIC HEARINGS

Mr. Gerth opened the public hearing for Case 1-2020 Anderson, Various Text Amendments to the Zoning Resolution.

Case 1-2020 Anderson – **Mr. Ginty** explained that the applicant was the Anderson Township Planning and Zoning Staff on behalf of the Anderson Township Board of Township Trustees. The applicant was requesting approval of amendments to Articles three, four, five and six of the Anderson Township Zoning Resolution. The amendments include the addition of definitions for massage therapy, medical marijuana businesses, short term rentals, murals, noncommercial signage, and to amend the regulations of the Planned Unit Development (PUD) overlay review procedures. The adoption of the resolution was initiated by the Board of Trustees on November 21, 2019. Hamilton County Regional Planning Commission heard the request on January 9, 2020, and recommended approval of the text amendments with modifications. Due to changes in State legislation, staff felt that text amendments were necessary to ensure that the Zoning Resolution was held to a current standard.

Mr. Gerth asked if anyone would like to comment on Case 1-2020 Anderson, Various Text Amendments to the Zoning Resolution.

Hearing none, **Mr. Gerth** closed the public hearing.

Resolution 20-0416-01: Mrs. Stone moved to adopt a resolution approving and adopting text amendments to the Anderson Township Zoning Resolution pertaining to massage therapy, medical marijuana, short-term rentals, Planned Unit Developments, and murals as follows; Mr. Pappas seconded the motion:

RESOLUTION NO. 20-0416-01
**APPROVING AND ADOPTING TEXT AMENDMENTS TO THE ANDERSON
TOWNSHIP ZONING RESOLUTION PERTAINING TO MASSAGE THERAPY,
MEDICAL MARIJUANA, SHORT-TERM RENTALS, PLANNED UNIT
DEVELOPMENTS, AND MURALS**

WHEREAS, this Board of Township Trustees ("Board"), has discussed Case 1-2020 Anderson, a recommendation of the Anderson Township Zoning Commission, to amend the text of the Anderson Township Zoning Resolution as described in Exhibits A, B, C, D, and E, which is attached hereto, and is hereby incorporated in and made part of this Resolution; and

WHEREAS, after allowing for public testimony and deliberating in public session, the Hamilton County Regional Planning Commission recommended approval with modifications of such amendments at its January 9, 2020, meeting; and

WHEREAS, after allowing for public testimony and deliberating in public session, the Anderson Township Zoning Commission recommended approval of such amendments with modifications at its January 27, 2020 and February 24, 2020, meetings; and

WHEREAS, on April 16, 2020, this Board held a public hearing to review said amendments (as so modified), the documents and testimony pertaining thereto, and the recommendations of the Anderson Township Zoning Commission, Hamilton County Regional Planning Commission, Township staff and various County and Township agencies;

WHEREAS, this Board has discussed certain proposed changes, finds them to be in best interests of the community, and finds that they will promote the public health and safety of the community;

NOW, THEREFORE, BE IT RESOLVED by the Board of Township Trustees of Anderson Township, Hamilton County, Ohio ("Board"), as follows:

SECTION 1. That this Board adopts the amendments to the Anderson Township Zoning Resolution contained in Exhibit A, B, C, D, and E hereto, which are hereby incorporated in and made parts of this Resolution.

SECTION 2. That a certified copy of this Resolution as it may be amended shall become part of the Anderson Township Zoning Resolution upon recommendations, review, hearings, amendments and final decision of this Board as prescribed by the Anderson Township Zoning Resolution and the Revised Code.

SECTION 3. That the preambles hereto are and shall for all purposes be construed to be integral and operative parts of this Resolution.

SECTION 4. That this Board hereby finds and determines that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal actions were taken in meetings open to the public, in compliance with all legal requirements, including (without implied limitation) Revised Code Section 121.22, except as otherwise permitted thereby.

There was no further discussion.

Mr. Dietz called the roll: Mr. Gerth, yes; Ms. Stone, yes; Mr. Pappas, yes.

PRESENTATIONS AND RECOGNITIONS

2020 Road Construction Update – **Mr. Sievers** presented the 2020 Road Construction Project list and stated that similar to the last 16 years, staff contacted area jurisdictions and utility providers to obtain a listing of construction projects planned for the Township. This was done to help coordinate construction activities that may impact residents. The listing also helps motorists to plan alternative routes. The annual road construction project list was available on the Township's website and Facebook. The list included projects on Township roads, as well as those associated with projects from the Hamilton County Engineer, Clermont County Engineer, Ohio Department of Transportation, City of Cincinnati, Metropolitan Sewer District and Duke Energy projects.

PUBLIC FORUM

Mr. Gerth invited members of the audience to address the Board. No one came forward.

PUBLIC FORUM

Mr. Gerth invited members of the telephonic audience to address the Board. Hearing none, **Mr. Gerth** closed public forum.

TRUSTEE COMMENTS

Mr. Pappas thanked staff for keeping the Township running safely. He was happy to learn that the Governor announced plans to begin to reopen the State on May 1st. Residents and businesses were dealing, not only with health and safety concerns but financial concerns, as well. He was very sensitive to the fact that there were a lot of people not bringing home a paycheck right now, businesses were hurting, and a lot of people were in financial stress. These are very trying both emotionally and physically.

FISCAL OFFICER

Financial Reports – Mr. Dietz announced that the end of February and March financial reports were available for review.

Appropriation Changes –

Resolution 20-0416-02: Mr. Pappas moved to approve the appropriation changes as detailed by Mr. Dietz and as follows. Ms. Stone seconded the motion.

Appropriation Increase

GENERAL

01.1100.24 +\$100,000 Disaster Management

There was no further discussion.

Mr. Dietz called the roll: Mr. Gerth, yes; Ms. Stone, yes; Mr. Pappas, yes.

Resolution Authorizing the Adoption of an Alternative Method of Apportioning the Local Government Fund –

Resolution 20-0416-03: Mrs. Stone moved to adopt a resolution authorizing the adoption of an alternative method of apportioning the Local Government Fund as follows; Mr. Pappas seconded the motion:

RESOLUTION NO. 20-0416-03

RESOLUTION AUTHORIZING THE ADOPTION OF AN ALTERNATIVE METHOD OF APPORTIONING THE LOCAL GOVERNMENT FUND

WHEREAS, Ohio Revised Code Section 5747.53 provides that in lieu of apportioning the undivided local government fund by the method prescribed by Revised Code Sections 5747.51 and 5747.52, that an alternative method of apportioning said fund may be approved by the Budget Commission upon approval of such alternative method by the Board of County Commissioners, the legislative authority of the city, located wholly or partially in the county, with the greatest population; and a majority of the boards of township trustees and legislative authorities of municipal corporations, located wholly or partially within the county, excluding the legislative authority of the city with the greatest population, and

WHEREAS, up until 1989, the Hamilton County Budget Commission had operated under the statutory formula provided by Revised Code Sections 5747.51 and 5747.52, and

WHEREAS, the statutory method of apportioning the fund had resulted in repeated and continued litigation between and among the parties entitled to participate in the distribution of the Fund, and

WHEREAS, the statutory method of apportioning the fund had resulted in continued uncertainties about the financial distribution of the fund, and

WHEREAS, the alternative method of apportioning the Fund first adopted in 1988 and renewed in 1995, 2004 and again in 2012 has brought stability of the process by eliminating the uncertainties of litigation and providing for a more efficient and effective method of financial planning, and

WHEREAS, the alternative method of apportioning the Local Government Fund as described and outlined in the attached Exhibit A represents a fair and equitable method of apportioning the Local Government Fund which is the best interests of Anderson Township; now, therefore,

BE IT RESOLVED, by Anderson Township Board of Township Trustees that the attached agreement be adopted and that a certified copy of this resolution be forthwith sent to the Office of the Hamilton County Budget Commission

SECTION 3. This Board finds and determines that all formal actions of this Board and any of its committees concerning and relating to the passage of this Resolution were taken in an open meeting of this Board or its committees and that all deliberations of this Board and of any committees that resulted in those formal actions were in meetings open to the public, in compliance with all legal requirements, including (without limitation) Section 121.22 of the Ohio Revised Code, except as otherwise permitted thereby.

There was no further discussion.

Mr. Dietz called the roll: Mr. Gerth, yes; Ms. Stone, yes; Mr. Pappas, yes.

Minutes –

Resolution 20-0416-04: Mr. Pappas moved to approve the minutes of February 27, 2020; March 5, 2020; and March 13, 2020, with minor corrections. Ms. Stone seconded the motion.

There was no further discussion.

Mr. Dietz called the roll: Mr. Gerth, yes; Ms. Stone, yes; Mr. Pappas, yes.

LAW DIRECTOR

Credit Card Policy Review/Compliance –

Resolution 20-0416-05: Mrs. Stone moved to adopt a resolution accepting the report of the Law Director, as Compliance Officer, provided pursuant to the Anderson Township Credit Card Account Policy (April 2020) as follows; Mr. Pappas seconded the motion:

RESOLUTION NO. 20 – 0416 – 05

RESOLUTION ACCEPTING THE REPORT OF THE LAW DIRECTOR, AS COMPLIANCE OFFICER, PROVIDED PURSUANT TO THE ANDERSON TOWNSHIP CREDIT CARD ACCOUNT POLICY (APRIL 2020)

WHEREAS, Section 505.64 of the Ohio Revised Code (the “Statute”) authorizes the use of township credit cards; and

WHEREAS, by Resolution No. 19-0418-11, this Board updated its credit card policy and approved and adopted the Anderson Township Credit Card Account Policy (April 2019)(the “Credit Card Policy”) and designated the Township’s Law Director as the Compliance Officer with respect thereto (the “Compliance Officer”) to perform the duties required of a compliance officer by the Statute; and

WHEREAS, as required by the Statute, the Credit Card Policy requires that the Compliance Officer and the Board at least once every six (6) months shall review the number of credit cards and accounts issued, the number of active cards and accounts issued, the expiration dates of and the credit limits with respect to such credit cards and accounts (collectively, the “Credit Card Data”), which review was last conducted in October 2019; and

WHEREAS, this Board has reviewed the Credit Card Compliance Report of the Law Director;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TOWNSHIP TRUSTEES (the “Board”) OF ANDERSON TOWNSHIP, COUNTY OF HAMILTON, OHIO (the “Township”), as follows:

SECTION 1. That this Board hereby accepts and confirms the Credit Card Compliance Report of the Law Director attached hereto as Exhibit A, and by this reference incorporated herein, including the Credit Card Data reported thereby.

SECTION 2. This Board finds and determines that all formal actions of this Board and any of its committees concerning and relating to the passage of this Resolution were taken in an open meeting of this Board or its committees and that all deliberations of this Board and of any committees that resulted in those formal actions were in meetings open to the public, in compliance with all legal requirements, including (without limitation) Section 121.22 of the Ohio Revised Code, except as otherwise permitted thereby.

SECTION 3. The preambles hereto are and for all purposes shall be construed to be integral and operative parts of this Resolution.

There was no further discussion.

Mr. Dietz called the roll: Mr. Gerth, yes; Ms. Stone, yes; Mr. Pappas, yes.

PLANNING & ZONING

Authorization for Engineering for Little Dry Run and Lawyer Road Sidewalks –

Resolution 20-0416-06: Mr. Pappas moved to authorize staff to enter into an agreement with Brandstetter-Carroll, Inc. to provide civil surveying and engineering services to design sidewalk and storm sewer improvements on Little Dry Run Road and Lawyer Road for a cost not to exceed \$26,000 as well as a 10% contingency of \$2,600. Mrs. Stone seconded the motion.

There was no further discussion.

Mr. Dietz called the roll: Mr. Gerth, yes; Ms. Stone, yes; Mr. Pappas, yes.

6083 Salem Road – Mr. Drury stated that the house located at 6083 Salem Road caught on fire in August 2019. In October the property owner secured the home due to complaints that the home was open. The owner stated that it was his intention to demolish the home and sell the property. Staff had been receiving complaints periodically throughout the winter regarding a portion of the home that was not secured. Hamilton County Building Department did inspect the home and felt that it was still structurally sound and did not warrant a condemnation order. However, a letter from the Anderson Township Fire Department stated the home did meet the conditions to pursue a nuisance abatement if the Trustees felt that that was the direction they wanted to take. Mr. Drury stated that he was in contact with the owner, and he had applied for a demolition permit in February and it has been pending; therefore, staff was asking for Board guidance on pursuing nuisance abatement on this property. **Mr. Gerth** asked if the demolition permit was through Hamilton County. **Mr. Drury** responded that it was a County permit although other agencies must sign off on it as well. The portion that was pending was a septic abandonment permit from Hamilton County Public Health. Once that permit was received then the Hamilton County Building Department would release demolition permit. **Mr. Gerth** pointed out that the Public Health Department was most likely overwhelmed with COVID-19. He asked if staff could make a call to someone in the Public Health Department who could get this approval done. **Mr. Drury** stated that staff would reach out to them. **Mr. Gerth** stated that he was not inclined to pursue a nuisance abatement in a formal fashion if Hamilton County could insure this was moving forward.

SHERIFF'S OFFICE

Liquor License Transfer Request for Anderson Township Public House, LLC –

Resolution 20-0416-07: Mrs. Stone moved not to object to a liquor license transfer request for Anderson Township Public House, LLC located at 6694 Clough Pike & Patios. Mr. Pappas seconded the motion.

There was no further discussion.

Mr. Dietz called the roll: Mr. Gerth, yes; Ms. Stone, yes; Mr. Pappas, yes.

PUBLIC WORKS DEPARTMENT

Nordyke and Woodruff Trails Construction –

Resolution 20-0416-08: Mr. Pappas moved that this Board hereby accepts the bid of \$116,964.00, from Smith Construction deemed to be the most responsive and responsible bidder for the Woodruff & Nordyke Sidewalk Extension project in accordance with the bid plans and specifications, together with a 10% contingency, for a maximum appropriation of \$128,660.40; further this Board hereby authorizes and directs the Township Administrator to give timely Notice of Award to the contractor and, and consultation with the Law Director, to enter into contract with Smith Construction in accordance with their Bid for the Woodruff & Nordyke Sidewalk Extension project. Mrs. Stone seconded the motion.

There was no further discussion.

Mr. Dietz called the roll: Mr. Gerth, yes; Ms. Stone, yes; Mr. Pappas, yes.

Request for 2020 Reclamite Asphalt Rejuvenator Program –

Resolution 20-0416-09: Mrs. Stone moved to accept proposal from Pavement Technology, Inc. to apply Reclamite asphalt rejuvenator to the roads (list attached) for an amount not to exceed \$67,515.12, with a 10% contingency of \$6,752.51 for a total of \$74,267.63. The work will be performed according to the specifications. Mr. Pappas seconded the motion.

There was no further discussion.

Mr. Dietz called the roll: Mr. Gerth, yes; Ms. Stone, yes; Mr. Pappas, yes.

Request for 2020 Pavement Preservation Program –

Resolution 20-0416-10: Mr. Pappas moved to authorize the Township Administrator to enter into a contract with Strawser Construction Inc. for a micro-surface overlay on select Township streets utilizing state bid pricing in the amount of \$166,738.74 plus a 10% contingency of \$16,673.87 resulting in a total amount not to exceed \$183,412.61. Mrs. Stone seconded the motion.

There was no further discussion.

Mr. Dietz called the roll: Mr. Gerth, yes; Ms. Stone, yes; Mr. Pappas, yes.

FIRE & RESCUE DEPARTMENT

Delivery of New Medic Unit – **Chief Martin** announced that the Fire and Rescue Department had recently taken delivery of a new paramedic unit, it had been labeled, and was in service.

TOWNSHIP ADMINISTRATION

COVID-19 Update – **Mrs. Earhart** stated that the State of Ohio and the Ohio Department of Health announced today that there were currently 8,414 cases of COVID-19 in the State, with 2,331 hospitalized, and 389 deaths. Of those 8,414 cases, 615 were in Hamilton County, 147 hospitalized, and 29 deaths. It was important that the residents understood that there has been no change in the level of emergency services from the Fire and Rescue Department and Hamilton County Sheriff's Department. The Planning and Zoning Department and the Public Works Department, as well as, the Fiscal Office and Administration, were all operating as normal from remote locations to limit exposure. All firefighters were now wearing masks to protect residents, patients and personnel. She pointed out that \$50,000 had been expended from the resolution declaring existence of an emergency and making an appropriation for the payment of expenses related to activities for equipment and emergency management. Approximately \$35,000 of that money went towards personal protective equipment, disinfecting services and supplies primarily for the Fire and Rescue Department. An additional \$14,600 was spent on technology that included laptops and docking stations for employees to work from home and continue to provide services to residents. An additional \$16,000 was spent on cleaning services at Anderson Center. Therefore, the \$50,000 purchase order would need to be increased and asked the Board to authorize a resolution that would increase that appropriation by \$100,000.

Mrs. Earhart also pointed that staff was looking to the future to see how COVID-19 was going to impact the Township's revenue and budget moving forward. She stated that Mr. Dietz had received a letter from the Hamilton County Auditor Dusty Rhodes anticipating that there would be an approximate 10% reduction in the property tax revenue. Also, after reviewing other accounts, such as the gasoline tax, and with people driving less there would be a reduction there as well. Many of the rentals and events that had been scheduled at Anderson Center had to be cancelled and that has resulted in a reduction of approximately \$10,000 per month in rental revenue.

Resolution 20-0416-11: Mrs. Stone moved to adopt a resolution declaring necessity of and making an additional appropriation for the payment of expenses related to the acquisition, repair or replacement of equipment and emergency management activities incurred during the COVID-19 emergency as follows; Mr. Pappas seconded the motion:

RESOLUTION NO. 20-0416-11

**RESOLUTION DECLARING NECESSITY OF AND
MAKING AN ADDITIONAL APPROPRIATION FOR THE
PAYMENT OF EXPENSES RELATED TO THE**

**ACQUISITION, REPAIR OR REPLACEMENT OF
EQUIPMENT AND EMERGENCY MANAGEMENT
ACTIVITIES INCURRED DURING THE COVID-19
EMERGENCY.**

WHEREAS, this Board of Township Trustees ("Board") is empowered by Sections 5502.21 to 5502.51 of the Ohio Revised Code (the "Act") to declare the existence of an emergency, and to undertake measures to mitigate, among other things, any actual or imminent threat to the survival or the overall health, safety or welfare of the civilian population that is caused by any natural event, and includes, without limitation, an attack, disaster, and emergency; and

WHEREAS, the Act permits the Board to undertake activities that mitigate and reduce or eliminate the probability of a hazard and to take measures designed to reduce the effects of unavoidable hazards, including measures that may be taken during the hazard or after a hazard has occurred and activities, among others, necessary for emergency, medical, health of the civilian population, monitoring for secondary hazards, damage assessment and disaster analysis operations, coordination of disaster assistance programs, decontamination operations, and the documentation of operations and financial expenses, and any other activities that may be necessary for survival and the overall health, safety and welfare of the civilian population; and

WHEREAS, the Act authorizes the undertaking of emergency preparedness and emergency management, including activities and measures designed or undertaken in preparation for any hazard that will enhance the probability for preservation of life; and

WHEREAS, the Board may, in such circumstances, acquire and maintain firefighting, first-aid, emergency medical, hospital and rescue equipment and materials, equipment for evacuation and relocation of individuals, communications equipment, and all other means, in the nature of personal property, to be used exclusively in the protection of individuals and property against the effects of any hazard;

WHEREAS, the Board is authorized to establish, and has established, a program for emergency management in accordance with the Act, the Robert T. Stafford Disaster Relief and Emergency Assistance Act, as amended, and all applicable rules and regulations adopted under that Act;

WHEREAS, the Board is authorized under the Act to make appropriations for the payment of expenses of its local activities for emergency management incurred by any administrative or operational division, office, department, board or authority of the state or of a political subdivision thereof, including volunteer agencies, organizations or departments, or chargeable to the Township by agreement in any county wherein a countywide agency for emergency management has been established;

ANDERSON TOWNSHIP BOARD OF TOWNSHIP TRUSTEES
April 16, 2020

WHEREAS, by passage of Resolution No. 20-0313-01, among other things, this Board declared the existence of an emergency, specifically the need to prepare for the coronavirus (COVID-19) pandemic, authorized for a period of six (6) months after passage thereof, the acquisition, replacement or repair of equipment, and the undertaking of certain necessary emergency management activities to mitigate, respond to, or recover from the COVID-19 pandemic, and appropriated a sum not to exceed \$50,000 for the stated purposes; and

WHEREAS, this Board deems it to be in the best interest of the Township to increase the sum appropriated for the purposes stated in Resolution No. 20-0313-01, by the appropriation of an additional \$50,000;

NOW, THEREFORE, BE IT RESOLVED by the Board of Township Trustees of Anderson Township, Hamilton County, Ohio ("Township"), as follows:

SECTION 1. This Board hereby declares the necessity of appropriating the sum of not to exceed \$50,000, which sum is hereby authorized and appropriated, for the purposes described in the preambles to and in Section 2 of Resolution No. 20-0313-01, and in the preambles to this Resolution, which appropriation represents an appropriation in addition to the sum of \$50,000 appropriated by Resolution No. 20-0313-01.

SECTION 2. That the preambles hereto are and shall for all purposes be construed to be integral and operative parts of this Resolution.

SECTION 3. This Board hereby finds and determines that all formal actions of this Board concerning and relating to the passage of this resolution were taken in open meetings of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal actions were taken in meetings open to the public, in compliance with all legal requirements, including (without implied limitation) Section 121.22 of the Ohio Revised Code, except as otherwise permitted thereby.

There was no further discussion.

Mr. Dietz called the roll: Mr. Gerth, yes; Ms. Stone, yes; Mr. Pappas, yes.

Storm Water District Level of Service and Service Fees for 2021 –

Resolution 20-0414-12: Mr. Pappas moved that the Township Administrator be and is hereby authorized to execute on behalf of this Board, the Storm Water District Level of Service Options (LOS) and Service Fees for 2021 with the Hamilton County Storm Water District in substantially the form before this Board with such changes thereto as shall not, in her judgement after consultation with the Law Director, be detrimental to the Township, such determination being evidenced by her execution of said agreement. This Board further requests that the Hamilton County Storm Water District use a portion of these fees

to investigate methods to minimize the impacts of stormwater quantity. Mrs. Stone seconded the motion.

There was no further discussion.

Mr. Dietz called the roll: Mr. Gerth, yes; Ms. Stone, yes; Mr. Pappas, yes.

Resolution Setting Public Hearings for Motor Vehicle License Fee –

Resolution 20-0416-13: Mrs. Stone moved to adopt a resolution setting public hearing dates and authorizing publication of notice of two public hearings on the question of levying an annual Motor Vehicle License Tax pursuant to Section 4504.181 of the Ohio Revised Code as follows; Mr. Pappas seconded the motion:

RESOLUTION NO. 20 – 0416 – 13

**SETTING PUBLIC HEARING DATES AND AUTHORIZING PUBLICATION OF
NOTICE OF TWO PUBLIC HEARINGS ON THE QUESTION OF LEVYING AN
ANNUAL MOTOR VEHICLE LICENSE TAX
PURSUANT TO SECTION 4504.181 OF THE OHIO REVISED CODE**

WHEREAS, pursuant to Section 4504.181 of the Ohio Revised Code effective July 3, 2019 (the “Statute”), a board of township trustees may levy, by resolution, an annual license tax at the rate of five dollars per motor vehicle on all motor vehicles the district of registration of which is located in the unincorporated area of the township for the following purposes: for the purpose of paying the costs and expenses of enforcing and administering the tax provided for in the Statute; paying for the construction, reconstruction, improvement, maintenance, and repair of township roads, bridges, and culverts; for purchasing, erecting, and maintaining traffic signs, markers, lights, and signals; for purchasing road machinery and equipment, and planning, constructing, and maintaining suitable buildings to house such equipment; for paying any costs apportioned to the township under Section 4907.47 of the Ohio Revised Code; and supplementing revenue already available for such purposes; and

WHEREAS, prior to considering passage of a resolution to levy the annual license tax as aforesaid, the Statute requires that the board of township trustees shall conduct two public hearings, with the second hearing being conducted not less than three days but not more than ten days after the first hearing; and

WHEREAS, the Statute requires that the board of township trustees shall provide notice of the date, time and place of both hearings by publication as provided in the Statute;

ANDERSON TOWNSHIP BOARD OF TOWNSHIP TRUSTEES

April 16, 2020

NOW, THEREFORE, BE IT RESOLVED by the Board of Township Trustees (the “Board”) of Anderson Township, County of Hamilton, State of Ohio (the “Township”), as follows:

Section 1. That this Board hereby determines that it shall conduct two public hearings on the question of levying an annual license tax under the Statute at the rate of five dollars per motor vehicle on all motor vehicles the district of registration of which is located in the unincorporated area of the Township, said tax being levied for the following purposes: for the purpose of paying the costs and expenses of enforcing and administering the tax provided for in the Statute; paying for the construction, reconstruction, improvement, maintenance, and repair of township roads, bridges, and culverts; for purchasing, erecting, and maintaining traffic signs, markers, lights, and signals; for purchasing road machinery and equipment, and planning, constructing, and maintaining suitable buildings to house such equipment; for paying any costs apportioned to the township under Section 4907.47 of the Ohio Revised Code; and supplementing revenue already available for such purposes.

Section 2. That this Board shall conduct the aforesaid public hearings at Anderson Center, 7850 Five Mile Road, Anderson Township, OH 45230 at a special meeting on May 14, commencing at 4:00 PM, and at this Board’s regular meeting on May 21, commencing at 6:00 PM. If the Governor’s Stay At Home Order is in effect on the date of a public hearing, that public hearing will be convened telephonically and not in person at Anderson Center and will be open to the public by means of calling (a) for the public hearing on May 14, 2020, conference telephone line: 1-408-418-9388; enter Access Code 791398109; and then enter Password 28805142, and (b) for the public hearing on May 21, 2020, conference telephone line: 1-408-418-9388, and entering access code 790121731 (with no password).

Section 3. That the Township Administrator is authorized and directed to publish notice of the date, time and place of both hearings by publication as provided in the Statute and the cost of such publication of notice is hereby appropriated from the General Fund.

Section 4. That the preambles hereto are and shall for all purposes be construed to be integral and operative parts of this Resolution.

Section 5. That this Board hereby finds and determines that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in open meetings of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal actions were taken in meetings open to the public, in compliance with all legal requirements, including (without implied limitation) Ohio Revised Code Section 121.22, except as otherwise permitted hereby.

There was no further discussion.

Mr. Dietz called the roll: Mr. Gerth, yes; Ms. Stone, yes; Mr. Pappas, yes.

Items Arising from Executive Session Discussion –

Resolution 20-0416-14: Mr. Pappas moved to adopt a resolution authorizing the purchase of real property in the Township pursuant to Section 511.11 of the Ohio Revised Code as follows; Mrs. Stone seconded the motion:

RESOLUTION NO. 20-0416-14

**AUTHORIZING THE PURCHASE OF REAL PROPERTY IN THE TOWNSHIP
PURSUANT TO SECTION 511.11 OF THE OHIO REVISED CODE**

WHEREAS, Section 511.11 of the Ohio Revised Code (the “Statute”) provides, in relevant part, that a board of township trustees may acquire by purchase, appropriation, or otherwise, any private or public lands which it might deem necessary for its use; and

WHEREAS, this Board has identified certain real property in the Township that it deems necessary for its use and desires to purchase;

NOW, THEREFORE, BE IT RESOLVED by the Board of Township Trustees (the “Board”) of Anderson Township, County of Hamilton, State of Ohio (the “Township”), as follows:

Section 1. The Board hereby determines that it is in the best interest of the Township to purchase certain real property located in the Township and that the Township Administrator and the Assistant Township Administrator for Operations are hereby designated to represent this Board in negotiating Real Property Purchase and Sale Agreement with respect to said real property; provided that the maximum aggregate purchase price for all parcels of such real property to be acquired pursuant to this Resolution together with due diligence costs estimated at Five Thousand Dollars (\$5,000) shall not exceed Seventy Thousand Dollars (\$70,000).

Section 2. That this Board hereby finds and determines that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal actions were taken in meetings open to the public, in compliance with all legal requirements, including (without implied limitation) Ohio Revised Code Section 121.22, except as otherwise permitted hereby.

There was no further discussion.


Mr. Dietz called the roll: Mr. Gerth, yes; Mrs. Stone, yes; Mr. Pappas, yes.

As there was no further business, the meeting adjourned.

ANDERSON TOWNSHIP BOARD OF TOWNSHIP TRUSTEES

April 16, 2020

These minutes were approved at the meeting of May 21, 2020.


Joshua S. Gerth, President


Kenneth G. Dietz, Fiscal Officer

CERTIFICATION

The undersigned, duly elected and acting Fiscal Officer of Anderson Township, Hamilton County, Ohio, hereby certifies that the foregoing is a true excerpt from the minutes of a regular meeting, including the roll call votes thereat, of the Board of Township Trustees of said Township held on the 16th day of April 2020, and that said minutes have been duly entered upon the Journal of said Township.

This 21st day of May, 2020.


Kenneth G. Dietz
Fiscal Officer